



Create and Edit a Cost Share Budget

Overview: Cost-sharing budgets can be mandatory or voluntary, and may be triggered by different sponsor requirements.

Salary cap is one possible trigger. When project personnel salaries exceed the salary cap, a separate cost sharing budget can be created.

Create Cost Share is located on the main budget’s workspace. Select the activity.

Root > MyFunding > SF424 Tst > National Institutes of Health Admin View Help

Draft

National Institutes of Health

BU00065366 Project Budget

Sponsor:	National Institutes of Health	Grand Total:	\$117,426
PI:	Morgan McCann	Budget Type:	Federal
Funding Proposal:	SF424 Tst	Subaward Count:	0

Next Steps

Edit Budget

Printer Version

Create Subaward

Create Cost Share

[Make A Copy](#)

[Log General Comments](#)

[Export Budget](#)

Financials	Subaward	Documents	Snapshots	History
Current All-Period Totals				
Personnel:	Period 1	Period 2	Period 3	Cumulative
Salaries:	\$1,000	\$1,030	\$1,061	\$3,091
Benefits:	\$0	\$0	\$0	\$0
General:	\$1,000	\$1,030	\$1,061	\$3,091
Travel:	\$0	\$0	\$0	\$0

Cost Share Information SmartForm

1. Select the cost share type and cost share entity, if applicable.

*** Cost Share Type: ?**

- Mandatory
- Voluntary Committed
- Salary Cap

Cost share entity:

General Budget Information SmartForm

Complete the General Budget Information SmartForm.



Personnel Costs – Cost Share SmartForm

Personnel Costs cannot be edited in the cost sharing budget. Personnel costs must be edited in the main budget by modifying the effort and salary requested.

General Cost Definition SmartForm

Add General Cost-sharing categories and amounts. Finish the budget.

The cost share budget will be located on the Budgets tab in the main funding proposal workspace.

Budgets						
Budgets	History	SF424 Summary	Attachments	Personnel Compliance	Financials	...
Working Budgets						
Name	SmartForm	Date Modified	State Funding Source	Total	In Financials?	
 Cost Sharing for National Institutes of Health	[Edit] ▾	7/23/2023 10:46 AM	Draft Institution (Internal)	\$0	no	
 National Institutes of Health	[Edit] ▾	7/22/2023 11:46 AM	Draft Federal	\$117,426	yes	
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