

## How to Complete the PI Certification (Faculty Requirements)

Once a notification has been received that a PI Certification is ready to submit click the link in the notification to go to your funding proposal workspace.



Please click on the link above to complete the PI Certification and approve the submission. PI Certification should only be completed when the proposal is finalized and ready for submission.

In the funding proposal workspace click Submit PI Certification.



Read the text and check the box to certify that it is true. Click OK.

## Submit PI Certification

As the PI, I understand and certify:

- 1. That the information contained herein is true, complete and accurate to the best of my knowledge; 2. That any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or
- administrative penalties; 3. That I agree to accept responsibility for the scientific conduct of the project and to provide the required
- progress reports if an award is received as a result of this application; and 4. The sponsor-approved data sharing and data management plan(s) has/have been followed, if applicable;
- and 5. That this proposal is ready to be submitted to the sponsor.

By checking the box, I certify the above is true:

OK Cancel

Verify that the PI Certification indicator is Yes on the funding proposal Workspace.

PI Certification Yes