



Triggering the PI Certification

System-to-System Proposals

1. From the application workspace select the Update SF424 Research Plan activity.

A rectangular button with a light blue border and a white background. On the left is a small blue icon of a document with a pencil. To the right of the icon, the text "Update SF424 Research Plan" is written in a blue, sans-serif font.

2. Confirm that the research plan attachments are complete and select OK.

A dialog box with a white background and a light blue border. At the top, it says "* Research Plan Attachments are Complete:" in bold black text. Below this, there are two radio buttons: the first is selected (filled with black) and is followed by the text "Yes"; the second is unselected (empty) and is followed by the text "No". To the right of "No" is a blue link labeled "Clear".

NON-System-to-System Proposals

1. From the application workspace select the Submit Proposal Documents activity.

A rectangular button with a light blue border and a white background. On the left is a small blue icon of a document with a plus sign. To the right of the icon, the text "Submit Proposal Documents" is written in a blue, sans-serif font.

2. Confirm that the proposal attachments are complete and select OK.

A dialog box with a white background and a light blue border. At the top, it says "Proposal Attachments Are Complete:" in bold black text. Below this, there are two radio buttons: the first is selected (filled with black) and is followed by the text "Yes"; the second is unselected (empty) and is followed by the text "No".